



Job Description

JOB TITLE: Technical Production Assistant
REPORTS TO: AV Director
FLSA STATUS: Part-time, Contract, 10-15 hours/week

Position Purpose:

To assist in the execution of technical production for worship services and other special events, with a particular focus on audio engineering.

Primary Responsibilities:

- Support technical production for worship services and seasonal events. This staff member will be the lead or primary AV operator for one of our worship services. The specifics of this responsibility include but aren't limited to setting up Front of House sound equipment to amplify the music and speaking in the service; setting and operating the audio mix of music and speakers; collaborating with or directing the team/individuals responsible for the video feed of the service; loading and operating (or directing an individual responsible for operating) multimedia presentations related to sermon, song lyrics, and service announcements.
- In collaboration with the Tech Team, provide technical support for hosted outside events, weddings, and funerals.
- Assist in the training of volunteers in support of the production of and execution of services and special events.
- Perform additional duties and projects as assigned by supervisor.0415
- Support and advise other ministry areas as requested.

Qualifications:

- Understanding and operation of Digital Audio consoles
- Proficiency in Live Sound Mixing - both at Front of House and Monitors
- Working knowledge of Wireless Microphone systems
- System setup and stage setup
- Ability to multitask
- Strong organizational skills
- Previous Live Sound Experience

Desired Qualifications:

- Experience in video filming, editing and production
- Understanding of IP based systems
- Basic Networking
- Previous experience in QLab, ProPresenter, and NLE's and DAW's
- Experience on Midas and Yamaha consoles
- Experience in Blackmagic Design and PTZ operation
- Basic equipment maintenance

We are looking for someone who respects and appreciates the Church, and whose life exemplifies kindness, gentleness, patience, love, and humility. This person will be a team player who is willing to collaborate and fill the gaps as necessary on a multi-person team that is fluid in its operation. While technical experience is required to be qualified for the position, we are looking to hire someone who wants to operate within a team and is willing to learn, and to be flexible and adaptable. Attention to detail, responsiveness to communication, collegiality toward tech team members and worship staff members, and an easy-going personality are desirable traits.

To Apply: Please send your resume to Rev. Heather Thomsen Tang at heathert@1stpres.com.